



**NORTH SLOPE BOROUGH**  
**CITIZEN'S**  
*Compliment- Suggestion - Complaint*  
**FORM**

Please complete this form for any comments, compliments, complaints or suggestions you may have that may require acknowledgement, corrective action or follow-up. Please return this form to the Department Director, who will provide you with a written acknowledgement within ten (10) working days. A written response on findings will be completed within sixty (60) days. Title VI complaints should be sent or delivered to the Mayor's Office for investigation in accordance with policy NSB 07-00.

No person who submits a complaint shall be retaliated against, or denied services, from the North Slope Borough as a result of filing a complaint.

Approximate Date of Incident/Situation: \_\_\_\_\_ Village/Location: \_\_\_\_\_

NSB Department or Division (if applicable): \_\_\_\_\_

Details of the situation/suggestion (attach separate sheet if necessary):

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What would you consider a satisfactory resolution/response to this situation/suggestion?

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Have you previously contacted anyone about this situation/suggestion?  Yes  No  N/A

_____	_____	<input type="checkbox"/> In Person	<input type="checkbox"/> Telephone
Person Contacted	Date Contacted	<input type="checkbox"/> Written	

What was this person's response/reply? (if applicable): \_\_\_\_\_

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\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date Signed

Would you like to be contacted by a NSB Representative on this issue?  Yes  No

Your Contact Information (please print):	Would you prefer to be contacted by:
_____	<input type="checkbox"/> Telephone <input type="checkbox"/> In Person
Name	<input type="checkbox"/> Written
_____	
Mailing Address	Contact Phone Number(s)
_____	_____